



JOB DESCRIPTION

POSITION: Precast Concrete General Laborer

DEPARTMENT: Production

REPORTS TO: Team Leader

POSITION TYPE/EXPECTED WORK HOURS: This is a full-time position. Days and hours of work are Monday through Friday, 7:00 a.m. to 3:30 p.m. Some overtime may be required.

SUMMARY: The Precast Concrete General Laborer position performs all tasks involved in the production of the company's products. The position follows standard work methods and practices safe work habits to ensure production is as efficient and safe as possible. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

COMPETENCIES:

- Thoroughness.
- Teamwork Orientation.
- Time Management.
- Technical Capacity.

ESSENTIAL FUNCTIONS NOT LIMITED TO ONE AREA:

- Take apart metal and wood forms using various hand/power tools.
- Clean and prep forms for setup.
- Make steel reinforcement cages for forms.
- Setup forms so ready to place concrete into them.
- Pour concrete into forms and finish with trowel.
- Help with forming if needed (wood).
- Help in yard with unloading, placement, or loading of product.
- Cleanup, this is a big and very important part of the job.
- There is some lifting involved; no one should lift beyond their capabilities, we have overhead cranes for heavy lifts.
- All other duties as assigned.

KNOWLEDGE/SKILLS/EDUCATION:

- Knowledge of proper use of hand tools such as hammer, sockets, wrenches is a plus.
- Knowledge of proper use of power tools such as drills, grinder, saw is a plus.
- Attendance is very important, being here and on time and at work every day.
- Observing all Safety rules and policies including the proper use of Personal Protective Equipment (PPE).
- High school diploma or GED preferred but not required.

MINIMUM EXPERIENCE:

- Previous production experience preferred but not required.

SUPERVISORY FUNCTIONS AND SKILLS:

- This position has no supervisory responsibilities.



WORKING CONDITIONS:

- While performing the duties of this job, the employee is frequently exposed to airborne particles, moving mechanical parts and vibration. The noise level in the work environment can be loud at times.

OTHER: Project a positive and professional image of the company and of management to employees at all levels. This position may be required to follow other job-related instructions and to perform other job-related duties as requested or assigned, subject to all applicable state and federal laws. Duties, responsibilities and activities may change at any time with or without notice.

ABOUT THE COMPANY:

Lakelands Concrete Products, Inc. is proud to operate the only PCI Architectural Certified production facility in the region. With over 65 years of experience, we offer the specialized customer service, design support, product knowledge and quality assurance for successful projects throughout the Northeastern United States. We are experts in our industry, and look forward to being your precastor of choice!

In 1951 **Lakelands Concrete Products, Inc.** was founded and incorporated by WR Clarke, and his business partner, GL Price. Sixty-five years later, Lakelands is still family owned, by WR Clarke’s grandson, Todd Clarke. Lakelands has become an industry leader, and a precast force to be reckoned with.

Signatures

This job description has been approved by all levels of management:

Manager _____

HR _____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____